
Title
EXECUTIVE BOARD

Meeting Number
4/2019

Date
26 April 2019

Location
Chief Constable's Office,
Middle Engine Lane

Duration
08:45 – 10:20

Present:

Mr W Keenen	Chief Constable (Chair)
Mr D Best	Deputy Chief Constable (Business, Performance and Standards)
Mr D Felton	T/Assistant Chief Constable (Protective Services)
Ms D Ford	Assistant Chief Constable (Local Policing)
Ms J Lawson	Director of People and Development
Mr M Tait	Director of Finance and IT
Mrs S Purvis	Governance and Planning Adviser (Secretary)

Invitees:

Ms L Orchard D/Chief Superintendent (Crime) *(Present for Item 5)*

Apologies:

Mrs R Bacon Assistant Chief Constable (Citizen Focus)

OPEN SESSION UNDER THE FREEDOM OF INFORMATION ACT 2000

1. OPENING

2. MINUTES OF THE OPEN SESSION OF EXECUTIVE BOARD HELD ON 22 MARCH 2019

Agreed as a true and accurate record.

3. MATTERS ARISING

There were no outstanding actions.

4. MINUTES FROM PREVIOUS MEETINGS / BOARDS:

i) MINUTES OF THE TRANSFORMATION 2025 BOARD HELD ON 5 APRIL 2019

Governance and Planning Adviser informed members of the reason for including minutes from Transformation 2025 Board on the agenda. At a Transformation 2025 Board held on 26 November 2018, Deputy Chief Constable requested that these minutes be included at future Executive Boards to ensure that the Chief Constable was updated regarding business discussed within that forum. However, as the Chief Constable is now a member of the Transformation 2025 Board, it was agreed that the minutes were not required.

Action: Governance and Planning Adviser



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ii) **MINUTES OF THE OPEN SESSION OF STRATEGIC MANAGEMENT BOARD HELD ON 11 APRIL 2019**

Chief Constable advised that he would consider whether this was the appropriate way for him to be updated regarding Strategic Management Board business.

Action: Chief Constable / Governance and Planning Adviser

5. **POWERS FOR DESIGNATED POLICING SUPPORT ROLES**

D/Chief Superintendent (Crime) presented the proposed powers to be conferred on designated police staff undertaking a policing support (warranted) role within Northumbria Police following the publication of the Police and Crime Act 2017.

She advised members that legislation states that individuals need to wear a uniform at any time they are exercising any designated power. There is no definition of uniform in the legislation; and the College of Policing do not provide prescriptive advice; however they do refer to advice from Home Office Solicitors that suggests smart business attire and a name badge do not meet the requirement of a uniform. In relation to specialist departments, in line with other forces, it is recommended that staff in these roles are issued with a police jacket / fleece with badge which can be worn over non-police clothing alongside the force lanyard and a designated powers card.

T/Assistant Chief Constable (Protective Services) queried whether staff would have to wear the issued jacket to exercise their powers; and whether it would be subject to challenge if they weren't wearing it. D/Chief Superintendent (Crime) stated that she would liaise with Legal Department to clarify this.

Agreed:

- ***The proposed powers for Police Staff Investigators (as outlined in Appendix A of the report)***
- ***The proposed powers for Crime Scene Investigators (as outlined in Appendix B of the report)***
- ***The proposed powers for Detention Officers (as outlined in Appendix C of the report)***
- ***Any uniform requirements are presented to the Wellbeing and Culture Operational Delivery Group***
- ***Operational Business Leads retain responsibility for determining and reviewing powers to ensure designated staff are able to undertake duties effectively.***
- ***A review of current policies and procedures relating to powers for designated officer roles is undertaken to ensure consistency and maintenance of designated powers and competence; and presented to a future Strategic Resourcing Board to ensure this is delivered and achieved.***
- ***D/Chief Superintendent (Crime) to liaise with Legal Department regarding Home Office advice on the definition of a uniform for police staff exercising designated powers.***

Action: D/Chief Superintendent (Crime)

6. **ADDITION TO CHIEF OFFICER TEAM TERMS AND CONDITIONS**

This item was withdrawn from the agenda.

7. **QUARTERLY RISK MANAGEMENT UPDATE**

Head of Corporate Development presented the current Strategic Risk Register, which has been revised following the joint strategic risk management event attended by the Executive Team and the Chief of Staff from the Office



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of the Police and Crime Commissioner (OPCC).

A number of new risks have been appended to the register, with existing risks modified / and or updated following input from business leads. Head of Corporate Development provided an overview of the changes and members requested the following amendments:

- Risk 26 – Loss of Critical ICT Services – *Further discussion to take place with Head of ICT regarding the revised likelihood and impact score.*
- Risk 18 – Ineffective management of information and poor data quality affecting business and operational decision-making – *Where two previous risks have been combined, narrative is to be added to the report to explain the new likelihood and impact score.*
- Risk 2 – Failure to identify and respond to organisational learning from critical incidents – *Title of risk to be amended to ‘Failure to identify and respond to organisational learning’. Risk Register to be updated to reflect the additional controls listed within the report (e.g. establishment of an Organisational Learning Board).*
- Risk 9 – Failure to achieve DFU Service Level Agreements – *T/Assistant Chief Constable (Protective Services) to discuss the impact score with Head of Crime.*
- Risk 29 – Failure with local / regional contract provision and / or collaborative agreements – *Risk to be streamlined as too broad.*
- Risk 23 – Lack of estates and facilities to deliver effective policing services – *Title of risk to amended to remove ‘lack of’.*

Agreed:

- **Strategic Risk Register to be amended in accordance with the changes outlined.**

Action: Head of Corporate Development

8. REVENUE MONITORING

This item was withdrawn from the agenda.

9. ANY OTHER BUSINESS

None.

10. DATE, TIME AND VENUE OF NEXT MEETING

31 May 2019, 08:30, Chief Constable’s Office, Middle Engine Lane.



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